

Executive Registry

62-29461A

16 MAY 1962

✓ *Carroll*  
Honorable John Sparkman  
United States Senate  
Washington 25, D. C.

Dear Senator Sparkman:

Thank you for your letter of 2 May 1962 concerning  
[redacted]

[redacted] was advised in March that she is surplus to our need for personnel in her career field and that her employment with the Agency might therefore be terminated in the next few months. This action was taken under a manpower control program established over a year ago and some thirty employees have been released from the Agency under similar circumstances during the past year. The determination that these individuals are surplus in their particular career fields was based on a number of factors, including their service history and potential for future usefulness to the Agency. Age was pertinent to this consideration but employees who are younger than [redacted] and some who are older than she have been included in the group determined to be surplus in her career field.

In the case of [redacted] as well as in the cases of all other employees who have received similar notifications, every effort has been made to place them in other career fields in the Agency and they have been offered assistance in seeking other employment.

Your inquiry on behalf of [redacted] is appreciated and I hope that the information provided above clarifies her status.

Distribution:

O&I - Addressee 1 - DCI  
1 - DDCI 1 - ER (w/basic) ✓  
1 - Leg. Counsel 1 - Subject's File  
1 - D/Pers Chrono (w/held)

Sincerely,

Originator [redacted]

(Signed) JOHN A. McCONE

John A. McCONE  
Director

Concur: [redacted]

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## United States Senate

SELECT COMMITTEE ON SMALL BUSINESS  
(CREATED PURSUANT TO S. RES. 58, 81ST CONGRESS)

Executive Registry

62-2946

May 2, 1962

The Honorable John A. McCone, Director  
Central Intelligence Agency  
Washington, D. C.

Dear Mr. McCone:

Recently, I talked with [ ] who is one  
of your employees.

STAT

[ ] advises me that she has received notification  
that she may be dropped from employment by your agency.

STAT

In talking with [ ], I was impressed by her apparent  
capabilities and the earnestness with which she approaches her work.  
I am sure she has been a valuable employee in the organization.

STAT

I was also impressed by the fact that [ ] is approach-  
ing an age at which she might find it difficult to locate satisfactory  
employment with another agency or with private industry. This causes  
me concern. It does not seem fair or appropriate that an agency which  
does not confer status on its employees should release them on the basis  
of their age. In any event, I hope you will give most careful con-  
sideration to [ ] and her situation.

STAT

STAT

Sincerely,

*John Sparkman*  
John Sparkman

*Reply checked  
17 May 1962*

SENDER WILL CHECK CLASSIFICATION TOP AND BOTTOM			
UNCLASSIFIED		CONFIDENTIAL	
		SECRET	
<b>CENTRAL INTELLIGENCE AGENCY OFFICIAL ROUTING SLIP</b>			
TO	NAME AND ADDRESS	DATE	INITIALS
1	Legislative Counsel 7D01 Headquarters	5/9/62	SLH/16
2	Executive Director 7D59 Headquarters	5/10/62	LBK
3	Deputy Director of Central Intelligence 7D6011 Headquarters	5/10/62	SLH
4	Director of Central Intelligence 7D18 Headquarters		
5			
6			
<b>ACTION</b>		<b>DIRECT REPLY</b>	<b>PREPARE REPLY</b>
<b>APPROVAL</b>		<b>DISPATCH</b>	<b>RECOMMENDATION</b>
<b>COMMENT</b>		<b>FILE</b>	<b>RETURN</b>
<b>CONCURRENCE</b>		<b>INFORMATION</b>	<b>SIGNATURE</b>
<b>Remarks</b> [redacted] joined CIA 2 Apr 51 as a GS-3 clerk; she is now a GS-9 Operations Officer in the Soviet Russia Division. Her Fitness Reports have varied between 3 and 4 on a 6-point scale. After she was declared surplus to the Clandestine Services Career Service, [redacted] reassignment to the Offices of Basic Intelligence and of Central Reference and to Foreign Documents Division (all in the Office of the Deputy Director/Intelligence) was considered but no suitable opening was found. [redacted] is 54 years old. She had only 15 months of Government service prior to joining CIA and is not eligible for an immediate annuity. She will qualify for separation compensation of \$6,500 upon termination. <div style="text-align: right;">g/r. 5/11/62</div>			
<b>FOLD HERE TO RETURN TO SENDER</b>			
<b>FROM: NAME, ADDRESS AND PHONE NO.</b>			<b>DATE</b>
Director of Personnel 5E56 Headquarters			7 MAY 1962
UNCLASSIFIED		CONFIDENTIAL	

<b>TRANSMITTAL SLIP</b>		DATE <b>May 62</b>	
<b>TO: Personnel</b>			
ROOM NO.	BUILDING		
REMARKS:  <b>Letter for signature of DCI.</b>			
<b>FROM: OGC/LC</b>			
ROOM NO.	BUILDING	EXTENSION	

FORM NO. 241  
1 FEB 55

REPLACES FORM 36-8,  
WHICH MAY BE USED.

☆ GPO : 1957 - O - 439445